

SADDLEWORTH INSTITUTE

Minutes of meeting held 19th Dec 2022 at 8pm

Present: Peter Richardson, Rosie Richardson, Mark Kerrigan, Sue Selth, Barb Gray, Dora Newhouse, Kenton Klem, Portia Stanton-Noble, David Williams

Apologies : Greg Germein, Janine Naughton, John Martin, Sue Martin, Rodney Schunke

Welocome : David Williams welcomed all and thanked them for attending Proposed the following Agenda –

Election of Office Bearers: Chairman, Secretary, Finance Person, Caretaker

Points to Discuss : Membership of Committee

Maintenance Jobs

Involvement of Councillors and Council Representatives

Report from Judy Giles and Council Works Dept.

Address Fees for use

Peak Body relationship

Distribution of meeting minutes

Meeting times

Constitution

Use of electronic media

Elections: Chairman Sue Selth nominated Dave Williams, accepted by Dave but for only a term of one year. C'd

Secretary : Portia volunteered to take on this position.

Treasurer : not a required position as the Peak Body manages the Finance for all of its group members. However a Finance Officer was deemed necessary to oversee money matters. After some discussion it was moved by Rosie to amalgamate this job with the secretary role and seconded by Dora that this should occur. C'd

Caretaker : Dave Williams volunteered to carry on in this role as well as Booking Officer as an interim measure. This was accepted.

Meetings : As a result of discussion it was resolved that meetings be held on the fourth Monday of the month bi-monthly at 8pm in Daylight Saving time and 7.30pm for the rest of the year.

Membership : M'd Rosie Richardson that there be no restriction to anyone wanting to be part of the committee. 2'nd Mark Kerrigan, C'd

Council Involvement : It was resolved that invitation to Councillors and Council staff would be extended on an as need basis, when it was felt that their involvement would be positive.

Peak Body : As this committee is already a member of the Peak Body it is important that the committee keeps the Peak Body informed of what is happening at the Institute. Attendance at Peak Body meetings is not compulsory but it would be desirable to have a representative attend these meetings.

Minutes: The minutes are to be emailed to committee members and the secretary of the Peak Body and anyone else who wishes to know what is happening.

Constitution : After considerable discussion the decision was made that a separate constitution was superfluous as the committee is covered by the constitution of the Peak Body. Investigation is needed into whether or not we need to set a number necessary for a quorum to have a recognised meeting.

Land Titles : At a lead up discussion meeting with Judy Giles from the Council she indicated that there is several land titles involved with the grounds of the Institute. Kenton produced some copies of Land Titles but there was some ambiguity about the owners of these titles. This information is supposed to be clarified by Judy Giles in the new year. Mark Kerrigan also pointed out that Judy suggested it may be possible to sell off some of the land to fund upgrades to the building in the future.

Facility Fees : These fees need to be increased due to the current fiscal situation in the country. It was resolved to investigate what other Institutes around charge for their usage and then to set a new scale of fees at the next meeting.

Maintenance required : following is a list of known jobs needed to be done

- Electrical – pressure Council works Dept for the results of the electrical survey done.
- Plaster – Council works Dept is supposed to be following up on what is happening to the remediation required after the failed and poor workmanship of the previous work done after the salt damp treatment.
- Painting
- Front Alcove timbers
- Floor surfaces
- Windows and frames
- Curtains – cleaning
- Furniture – some updating needed
- Kitchen – modernisation needed
- Toilets – mainly men’s needs attention
- Gutters – cleaning and guarding
- Gravel for carpark, Judy Giles has handballed to the Works Dept of Council, wait, and see

David Williams read a letter forwarded to him by Greg Germein highlighting his concerns over the lack of positive support for the Institute and its apparent neglect of Saddleworth as part of the overall Council. Letter attached

After considerable open round table discussions several suggestions came to light to try and start the ball rolling on future actions

- Mark Kerrigan suggested we look at acquiring “sponsors” for the building thus encouraging them to use for a variety of things as well as advertising them on a possible website
- Create a website to advertise the facility
- Kenton suggested maybe a advertising sign on the building to alert passing traffic of its existence
- As a result of previous meetings to discuss the possibility of taking over a lease from Council investigate more seriously what the Council would be prepared to do for this to happen. Auburn Institute was cited as an example.
- Judy Giles at an earlier get together came up with the figure of \$1.5 million to resurrect the property. Ask for a breakdown of this figure to help us with the plan of action. If possible to provide a current Council building inspection report that these figures would have been based on.
- Ask Council to provide toilet paper and hand towel for the place like is happening at other venues in the district.
- Contact Council Works Dept for results of Judy Giles’ approaches to have a respectable report available for the next meeting.

Very pleasing start to the reinstatement of the Institute Committee was noted by Dave and thanked everyone for the great input.

Next meeting will be Mon 27th Feb 2023 at 8pm

Meeting closed at 9.30pm