

# SADDLEWORTH INSTITUTE COMMITTEE

**Minutes:** meeting held 1 May 2023 at 7.30pm. Saddleworth Institute

**Chairperson:** David Williams (also Caretaker)

**Present:** Dora Newhouse, Barb Grey, Lalika Strange, Kenton Klem, Portia Stanton-Noble (Secretary), Rosie Richardson and Mark Kerrigan

**Apologies:** John and Sue Martin, Greg Gremain, Jeannine Naughton, Sue Selth

## Minutes

1. The minutes from last meeting  
**Accepted by Rosie and Dora with one amendment.**
2. Next meeting: 26 June 2023, 7.30pm

## Correspondence In

3. Recent email received from Judy Giles re: gravel for the Institute grounds  
- Response from her asking how much gravel is required and coverage.
4. David W suggested sending an email to Judy Giles with a map of the area, which shows blue shaded area which was sent previously to Peak Body via a Council email.
5. New Hire Fees handout circulated.
6. David advised committee members that we may lose Gideons who had used the Institute Hall for 50 years

**Action: Draft letters and thank Gideons for their patronage - David W**

## Finance Report

7. David W presented latest Financial Report
  - a. We have made a profit
  - b. There is \$31,352.79 in the bank account
  - c. We can make a start on repairs and maintenance work

## Council Visit

8. Discussion about Council intentions and time frames:
  - a. They are keen for a lease
  - b. If no lease, Council might sell it
  - c. There is the possibility of buying it back
  - d. Locals could contribute to buy the Hall
  - e. The Hall is not making enough money to arrange a lease with Council
  - f. Discussion of electrical report – Hall has 3 phase power as reported 8 August 2022
  - g. Michael presented the report to Council, citing the need for new cabling
  - h. Public safety risk

**Action: follow up with Councillors**

### **Jobs around the Institute**

9. Men's toilets
10. The salt damp walls in the Hall need to follow up.
11. Windows need cleaning
12. Gutters need to be cleared around the kitchen area
13. Front porch presents poorly – needs work, fill in Yellow form
14. Kitchen needs a new coat of paint
15. Garden needs pruning
16. Junk in the storeroom, under the stage and front room. May need help with a working bee

### **General Business**

17. Riverton Table Tennis team will be using the Hall next week
18. A workshop was held on April 4.
19. Need to prepare a task list for the Saddleworth Institute
20. Council expects the Institute building to prepare its own five year plan
21. Brief discussion ensued about cleaning up the avenue of trees as MVs enter town
22. Future Activity nights discussed:
  - a. Rod is keen to present a basic mechanics talk
  - b. St Johns First Aid course to be arranged for mid-June
  - c. Portia to approach Tamara in the Library again about basic tech assistance
  - d. Quiz night to combine an auction, arrange when warmer
  - e. Rosie suggested approaching Saddleworth Market stall holders and local cafes to donate raffle prizes

***Actions: advertise St Johns First Aid session, plan Quiz Night, ask for raffle prizes***

### **Follow Up Actions - 1 May 2023**

27. Cross fitness – approach Rec ground ladies about holding a fitness session for seniors

***Action: David W***

28. Mechanics – a basic instruction course, approach Rod at Saddleworth Motors

***Action: David W***

29. Committee discussed setting up a list of activities/talks for 6 months, starting in June:
  - a. Approach local businesses
  - b. Photographers or art groups

Meeting finished at 9.00pm

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**NEXT MEETING: Monday 26 June, 2023 at 7.30pm**

**Next meeting to follow up 'Actions'**